

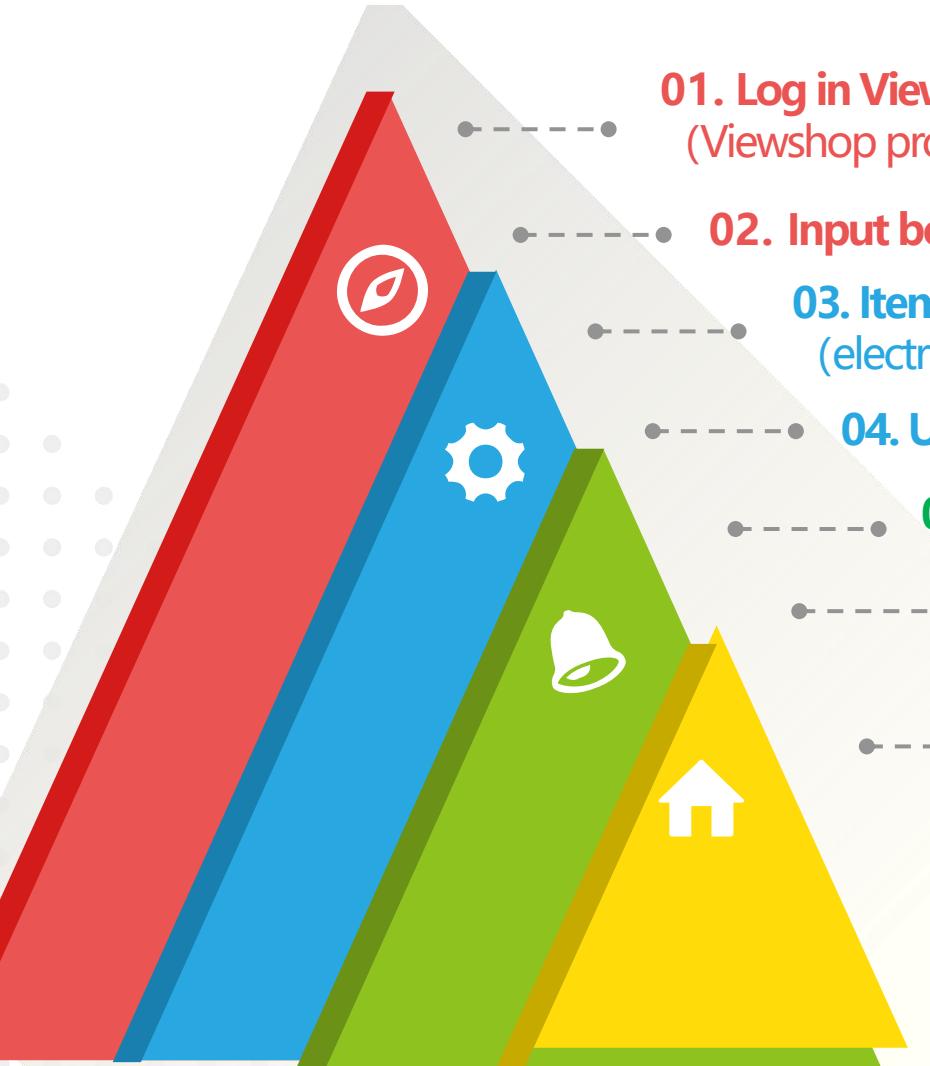


VIEWSHOP

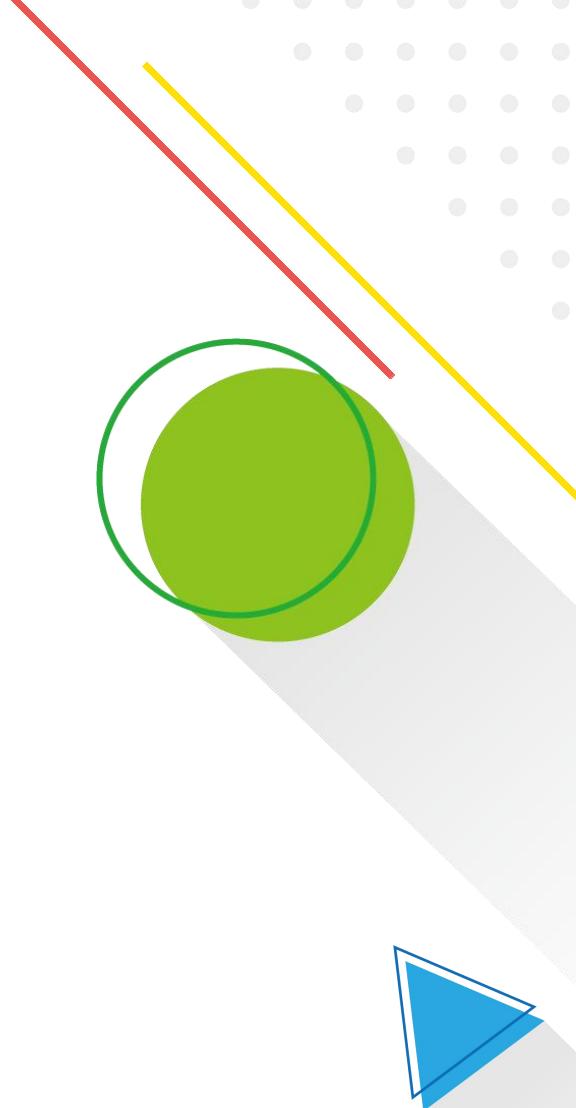
Raw Space System Manual



Raw Space System Instructions



- 01. Log in Viewshop on-line system.**
(Viewshop provide the user name and password.)
- 02. Input booth information.**
- 03. Items ordering.**
(electric facilities, official contractor service)
- 04. Upload design** (must be JPG format)
- 05. Upload electrician license**
- 06. Upload forms**
- 07. Forms download**
- 08. Check the payment**
(upload bank receipt)



Log in Viewshop on-line system | 01



Raw Space Login

2022slkjflj

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Login

1. Please enter the user name and password provided by Viewshop.
2. If you cannot log in, please contact Viewshop staff.



Input booth information| 02

- Booth Information
- Order
- Files Submission
- Invoice
- Notices
- Support

Booth Management

Booth Information

Booth No. : test1 Booth Area : 36.00 m²
Hall : E1 Exhibitor's Name : Viewshop

Contact Information of Exhibitor

*Name : Mr wang Title :
Mobile No. : Email : Mrwang@163.com
Tel. : - - -

Contractor Information

*Name : *Company Name :
*Mobile No. : *Email :
Tel. : - - -

SUBMIT

1. Please click "Basic Information" enter the information, and click "Submit" button.
2. The items circled in red are mandatory.
3. If you need to change the information, please contact Viewshop staff.



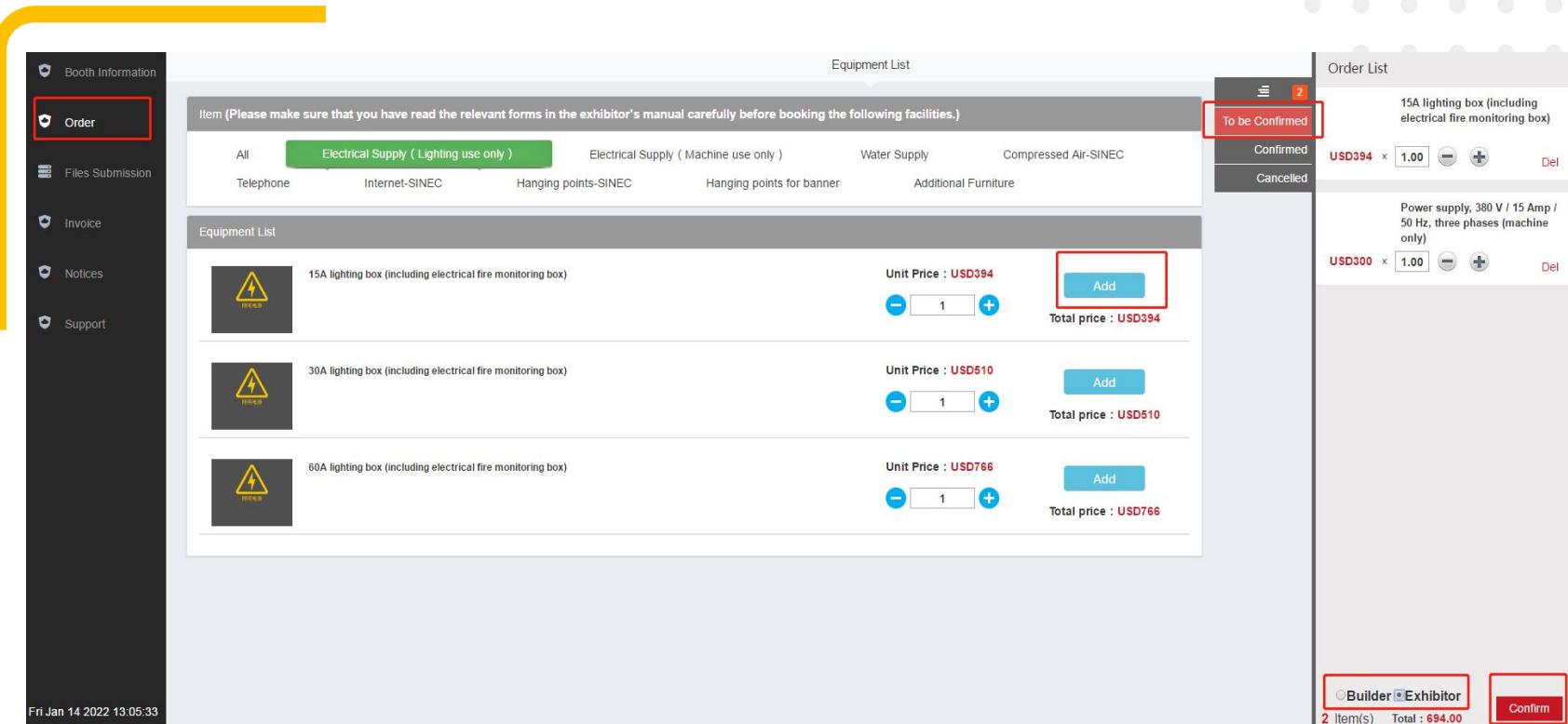
Items ordering| 03

1. Please click “Order” to add any item into the order list. Check the order owner (builder/exhibitor) in “To be confirmed”. **The payment will be automatically sent to the exhibitor and builder's mailbox.**

(Management fee and deposit will be automatically generated according to the booth area and added to the payment.)

2. You can confirm the order status in the "Confirmed" column. **If you need to change or cancel your order, please contact Viewshop staff.**

Notice: Because of the system lag, do not click the order button repeatedly, just click it once. Otherwise, the system will place multiple orders at the booth by default.



Booth Information

Order

Files Submission

Invoice

Notices

Support

Fri Jan 14 2022 13:05:33

Item (Please make sure that you have read the relevant forms in the exhibitor's manual carefully before booking the following facilities.)

Equipment List

	Unit Price : USD394	Add
15A lighting box (including electrical fire monitoring box)	USD394	<input type="button" value="Add"/>
30A lighting box (including electrical fire monitoring box)	USD510	<input type="button" value="Add"/>
60A lighting box (including electrical fire monitoring box)	USD766	<input type="button" value="Add"/>

Total price : USD394

Total price : USD510

Total price : USD766

Order List

Order	Confirmed	Cancelled
15A lighting box (including electrical fire monitoring box)	<input type="button" value="Confirmed"/>	<input type="button" value="Cancelled"/>
Power supply, 380 V / 15 Amp / 50 Hz, three phases (machine only)	<input type="button" value="Confirmed"/>	<input type="button" value="Cancelled"/>

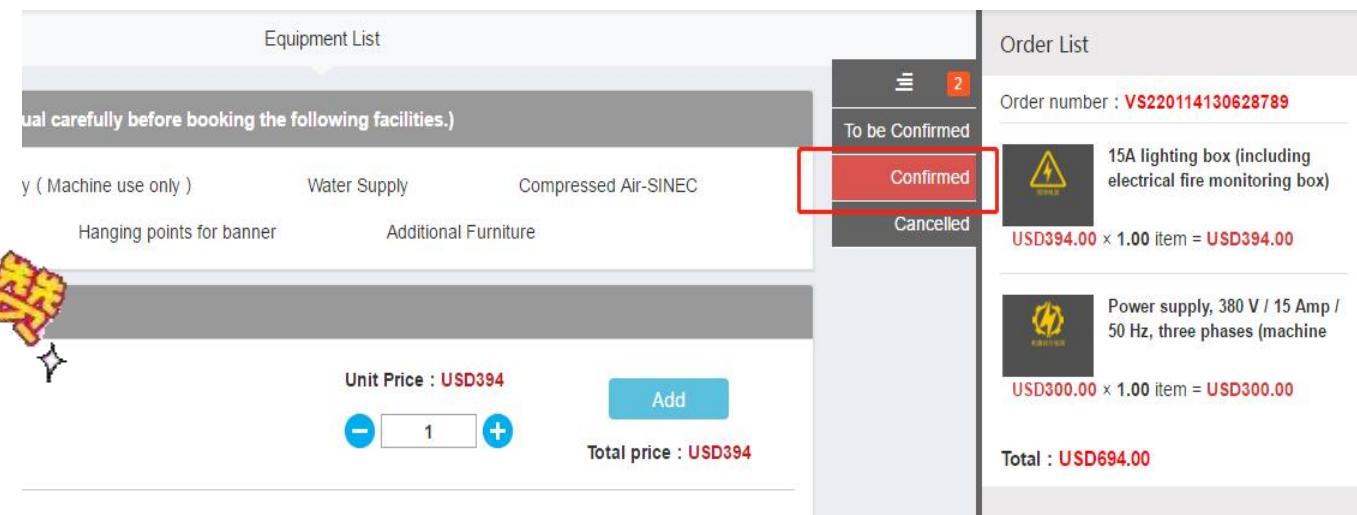
USD394 x 1.00

USD300 x 1.00

Builder Exhibitor

2 Item(s) Total : 694.00

Confirm



Equipment List

Item (Please make sure that you have read the relevant forms in the exhibitor's manual carefully before booking the following facilities.)

Equipment List

	Unit Price : USD394	Add
15A lighting box (including electrical fire monitoring box)	USD394	<input type="button" value="Add"/>

Total price : USD394

Order List

Order	Confirmed	Cancelled
15A lighting box (including electrical fire monitoring box)	<input type="button" value="Confirmed"/>	<input type="button" value="Cancelled"/>
Power supply, 380 V / 15 Amp / 50 Hz, three phases (machine only)	<input type="button" value="Confirmed"/>	<input type="button" value="Cancelled"/>

USD394.00 x 1.00 item = USD394.00

USD300.00 x 1.00 item = USD300.00

Total : USD694.00

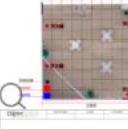
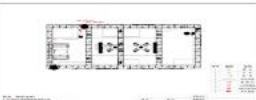
Upload design | 04

1. Please click “Upload Design” enter the information, and click “Submit” button, upload the image according to the type of the design drawing. The image must be in JPG format and the size of the image is less than 2M

2. Please click the "submit" button, otherwise the staff cannot review the design drawing.



Upload Design

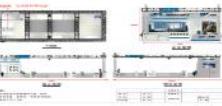
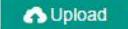
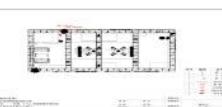
Design				
File Type	File Requirement	Cutline	Thumbnail	Status
* Material map				Please submit the drawings.
* Dimensions				Please submit the drawings.
* Electric box location map				Please submit the drawings.
* Rendering				Please submit the drawings.

Administrator could make draw feedback after submission.

Submit

Upload design | 04

Design

File Type	File Requirement	Cutline	Thumbnail	Status
* Material map				Passed
* Dimensions				<p>Please submit the drawings.</p> <div style="border: 2px solid red; padding: 2px; text-align: center;"> Upload</div>
Drawing Feedback: The height of the booth exceeds 4.4m, please lower the height.				Passed
* Electric box location map				Passed
* Rendering				Passed

Administrator could make draw feedback after submission.

 Submit



1. After the design are reviewed, the builder will receive the feedback email sent by the system. At the same time, the review status and approval opinions can also be viewed on the system.
2. If the design is not approved, please modify it and upload it to the system again, and click the "Submit" button.

Upload electrician license| 05



- Files Submission
- Upload Design
- Electrician License**
- Upload Form
- Other Forms Download

Upload

*Name : 王刚

*ID number : 362525198102157746

*Upload :

*Upload :

Not exceed 2M

Submit

Upload

*Name :

*ID number :

*Upload :

*Upload :

Submit Not exceed 2M

Feedback

ID Content Date

1	The id number is incorrect	2022/1/14 13:42:49
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1. Please click “Electrician License”, fill in the electrician's identity information. Upload the picture of electrician's license and click “Submit” button.

2. After the upload is successful, the review status of electrician's license will be displayed on the page.



Upload forms| 06

Order

Files Submission

Upload Design

Electrician License

Upload Form

Other Forms Download

Invoice

Notices

Support

Upload

FORM 8.1 DECLARATION OF EXHIBITOR NOMINATED STAND CONTRACTOR FOR RAW SPACE

FORM 9.1 BUILDING APPROVAL FOR ONE-STORY BOOTH DESIGN

Not exceed 10M

Upload

Feedback

ID	Form Name	Status	Edit
1	Flame retardant certificate	Pending	Edit
2	FORM 8.2 CONSTRUCTION REGULATIONS AND DECLARATION OF SAFETY RESPONSIBILITY	Not Passed	Edit
3	FORM 9.2 BUILDING APPROVAL FOR TWO-STORY BOOTH DESIGN	Passed	
4	Insurance	Passed	

ID	Content	Date
1	Form filling error.	2022/1/14 13:53:54



- 1.JPG, PDF, compressed package format can be uploaded, the file size is limited to 10M. After the upload is successful, the review status will be displayed on the page.
2. If the form is not approved, the builder will receive the feedback email sent by the system and approval opinions can also be viewed on the system.

Forms download | 07



1. Please click “Other Forms Download”, download the form, fill in the form, stamp it and upload it to the “Upload Form” page.

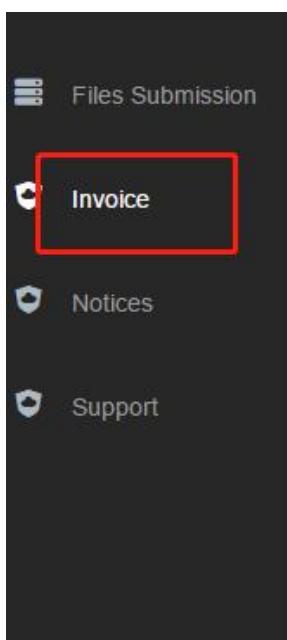
The screenshot shows a software interface with a sidebar on the left and a main content area. The sidebar contains icons for Order, Files Submission, Upload Design, Electrician License, Upload Form, and Other Forms Download, with 'Other Forms Download' highlighted by a red box. The main content area is titled 'Other Forms Download' and lists four forms with their descriptions and 'Generate' buttons:

No.	Form Name	Description	Generate
1	FORM 8..2 CONSTRUCTION REGULATIONS AND DECLARATION OF SAFETY RESPONSIBILITY		<button>Download</button>
2	FORM 9..1 BUILDING APPROVAL FOR ONE-STOREY BOOTH DESIGN		<button>Download</button>
3	FORM 9.2 Building Approval for Two-storey Booth Design		<button>Download</button>
4	FORM 8.1 DECLARATION OF EXHIBITOR NOMINATED STAND CONTRACTOR FOR RAW SPACE		<button>Download</button>

Check the payment| 08

1. Please click "Invoice" to check the payment status.
2. Please click "Detail" to download the Invioce.
3. If you pay by T/T,please upload the bank receipt.

The bank charges for remittance shall be borne by the payer.



Invoice	
Invoice no.	Amount
C220114130628827	5,702.00
Detail	
Total :	USD5,702.00
Paid :	0.00
Unpaid :	5,702.00
If you pay by T/T,please upload the bill of payment	
+ Bill of payment	



付款通知 INVOICE

编号 INVOICE NO.
C220114130628827

收件人
ATTENTION : Ms. Li
发件人
FROM : 宁馨儿
日期
DATE : 2022-01-14
展位号
BOOTH NO. : test1
工作编号
JOB NO. : 2022-003

展会名称
PROJECT NAME : productronica China 2022
展会日期
PERIOD : 2022-03-23 -> 2022-03-25
展会地点
EXHIBITION VENUE : 新国际博览中心
展商名称
EXHIBITOR NAME : Viewshop
面积
BOOTH AREA : 36.00 m²

项目 ITEM	订单号 ORDER NO.	展商/搭建商 Exhibitor/Builder	摘要 DESCRIPTION	数量 QTY	单价 UNIT PRICE	金额 AMOUNT
1			展台综合管理押金 Deposit	1	USD4,000.00	USD4,000.00
2			展位管理费 HALL MANAGEMENT FEE	36.00	USD28.00	USD1,008.00
3	VS220114130628789	搭建商 Builder	15照明电箱 (含电气火灾监控箱) 15Alighting box (including electrical fire monitoring box)	1.00	USD394.00	USD394.00
4	VS220114130628789	搭建商 Builder	15A380V三相电源 (机器动力) Power supply, 380 V/ 15 Amp / 50 Hz, three phases (machine only)	1.00	USD300.00	USD300.00
合计: GRAND TOTAL (EXHIBITION FEE):						USD 5,702.00

我是2022年尼泊尔上海电子生产设备展的预定主场承建商-新怡展（上海）展览展示有限公司。
THE NEWSHOP EXHIBITION & DISPLAY (SHANGHAI) CO., LTD. is the official contractor of productronica China 2022.

*请于2022-01-21前将上述款项汇至我司帐号内，否则上述订单将自动取消。
*Please complete the payment before the deadline, if we are unable to receive your payment before 2022-01-21, your order will be cancelled automatically.

*在我司收到此订单款项之后，贵司若需取消此订单，我司将不退还此订单之全额款项。
*No any refundable for all cancellation of orders.

*请明确标明水电气位置，所有水电气的现场移位将收取100%的移位费，若现场取消预定将不被接受，且不予退款。
*Exhibitors are required to mark the position of all items ordered. The official contractor will install at their discretion if not receiving this stand layout before deadline. On-site requests for re-positioning will be subject to a relocation charge of 100% on the rental price.

*按大会规定，所有特装(光地)展位需缴纳相应金额的搭建押金，详细规定请参阅展商手册。请在押金汇出后及时郵件汇款凭证，以方便押金被及时查到，**押金不可与订单款项同时支付**，最晚至2022-01-21日前电汇至我司官方账户。退款将按原路径退还，保证押金汇出和退到账户相同。
*All raw space stands are required to pay a build-up deposit to the official contractor according with the Organizer's service manual items. For the overseas exhibitors / contractors, we recommend to pay the build-up deposit by CASH while move-in.

付款方式:	Our Bank Account:
1.微信支付 (扫描页面的二维码支付相关费用)	BENEFICIARY BANK NAME : BANK OF CHINA SHANGHAI HENG FENG RD SUB-BR
2.汇款至我司以下账户信息:	ADDRESS: NO.600 HENG FENG ROAD SHANGHAI CHINA
户名: 新怡展 (上海) 展览展示有限公司 银行帐号: 310066302018010089670	SWIFT CODE: BKCHCNBJ000
	ENRICCIARY AC NO: 442942465001
	BENEFICIARY NAME: NEWSHOP EXHIBITION & DISPLAY(SHANGHAI) CO., LTD

THANK YOU

新怡展(上海)展览展示有限公司
上海怡展展览服务有限公司

VIEWSHOP EXHIBITION & DISPLAY (SHANGHAI) CO.,LTD

电话 (8621)3251-3138 网址 www.viewshop.net

